



SMITHS FALLS

RISE AT THE FALLS

THE CORPORATION OF THE TOWN OF SMITHS FALLS COMMITTEE OF THE WHOLE MEETING AGENDA

Monday, September 15, 2025, 5:00 p.m.

Council Chamber, Town Hall

LINKS TO LIVESTREAM:

Facebook Live: <https://www.facebook.com/townofsmithsfalls/>

Youtube: <https://www.youtube.com/channel/UCIFXU6Sq9neiC5VU9QbmLtQ>

Chairperson: Councillor J Miller

Land Acknowledgement

On September 15, 2025 we acknowledge that this sacred land on which Smiths Falls is now located has been a site of human activity for over 10,000 years and is rich in Indigenous history. This land is the ancestral and unceded territory of the Algonquin Anishinaabe Nation. We are grateful to the Algonquin ancestors who cared for the land and water in order that we might meet here today. We are also grateful to the Algonquin People for their contribution in the making of the Rideau Canal which runs thru Smiths Falls. We are mindful of broken covenants and the need to reconcile with all our relations. Together, may we care for this land and each other, drawing on the strength of our mutual history of nation building through peace and friendship being mindful of generations to come.

Pages

1. LAND ACKNOWLEDGEMENT

2. CALL TO ORDER

The Chair called the meeting to order at ----PM

3. APPROVAL OF AGENDA

Recommended Motion:

THAT the September 15, 2025 Committee of the Whole Meeting Agenda be approved as circulated.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

5. APPROVAL OF MINUTES

6. DELEGATIONS

6.1 Physician Recruitment Update

Carlene MacDonald, BScN, Physician Recruiter, Perth and Smiths Falls District Hospital

7. CAO/DIRECTORS VERBAL REPORTS

8. COMMITTEE OF THE WHOLE CONSENT REPORTS

9. IN CAMERA/CLOSED SESSION

10. PRIORITY ISSUES/REPORTS

10.1 Dispatch Contracts, Report 2025-090 (R Chesebrough) 3

10.2 Fire Protection Agreement Renewal, Report 2025-092 (R Chesebrough) 5

11. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

12. INFORMATION LISTING/CORRESPONDENCE ITEMS

13. NOTICE OF MOTIONS

14. ADJOURNMENT

Recommended Motion:

THAT the Committee adjourn its proceedings XXXX p.m. and stand so adjourned until the next duly called Committee meeting.



To: Mayor and Council
From: Rick Chesebrough Fire Chief
Date: September 3, 2025.
COW: September 15, 2025.
Title: Fire Dispatch Contracts

☐ For Direction
☐ For Information
☒ For Adoption
☐ Attachments 0 pages

Recommendation: That Council of the Corporation of the Town of Smiths Falls pass two bylaws:

- 1. Bylaw authorizing the Mayor and Clerk to execute a fire dispatching agreement with the Township of McNab/Braeside for a period of 5 years**
 - 2. Bylaw authorizing the Mayor and Clerk to execute a fire dispatching agreement with the Municipality of Dysart et al for a period of 5 years.**
-

Purpose: The purpose of this report is to request approval from Council to accept two (2) additional fire dispatching contracts.

Background:

Over the past few months Council was informed of municipalities looking at alternative dispatching solutions, Smiths Falls is being considered by other municipalities that border with municipalities that we have current contracts with.

With the new radio consoles that were purchased and installed, we have the capability from a technical standpoint of expanding dispatching services to other interested municipalities.

Recently we have been contacted by two (2) municipalities interested in changing their dispatching services and requested draft copies of a dispatching contract with Smiths Falls.

Draft copies of dispatching contracts were sent to both municipalities, the municipality of Dysart, and the municipality of McNab/Braeside.

A third municipality has expressed interest in considering dispatching services from Smiths Falls.

To date the two (2) municipalities have confirmed by way of resolution their intent to transfer dispatching services to Smiths Falls.

The draft contracts contain the revised per capita rates based on the matrix used to calculate operational costs and equipment replacement, it further includes a section to address population changes throughout the duration of the contract.

The consideration of additional contracts is based on a cost recovery matrix which also includes future equipment replacement/upgrades.

The additional contracts and the increase in dispatch staffing is in accordance with the new Collective Agreement with the IAFF Local 1593.

Analysis and Options:

Option #1 (recommended) – Council support staff's recommendation to authorize entering into a dispatching agreement with the municipality of Dysart and the municipality of McNab/Braeside to provide dispatching services. (recommended)

Option # 2 (not recommended) – Council chooses not to support entering into further dispatching agreements, with the dispatching service to remain status quo.

Budget/Financial Implications: The value of two (2) contracts, which is based a 12-month calculation will be \$67,950.00 plus CPI, the revenue for 2025 will be prorated based on the contract start dates.

Revenue generated from the new contracts will be applied to additional dispatching staff costs and equipment replace/upgrades.

Link to Strategic Plan (2023-2026): NA

Existing Policy: We currently provide dispatching services to Lanark County (10 departments) and 7 other fire departments.

Consultation: Malcolm Morris CAO
Kerry Costello Clerk
IAFF Local 1593
Director Dowber

Attachment: N/A

Notes/Action (space for Council Member's notes):

Respectfully Submitted:

Approved for agenda by:

Original Copy Signed
Rick Chesebrough
Fire Chief, CEMC

Original Copy Signed
Malcolm Morris, CMO
CAO



To: Mayor and Council
From: Rick Chesebrough Fire Chief
Date: September 10, 2025.
COW: September 15, 2025.
Title: Fire Protection Agreement Renewal with Drummond/North Elmsley Township

☐ For Direction
☐ For Information
☒ For Adoption
☐ Attachments 0 pages

Recommendation: That Council of the Corporation of the Town of Smiths Falls pass a bylaw to authorize the Clerk and Mayor to execute a renewal of the Fire Protection Agreement between The Township of Drummond/North Elmsley and The Town of Smiths Falls.

Purpose: The purpose of this report is to adopt a bylaw authorizing the Clerk and the Mayor to sign the agreement between the Township of Drummond/North Elmsley and the Town of Smiths Falls.

Background: The Town of Smiths Falls has provided fire protection services to the Township of Drummond/North Elmsley for over 25 years.

Smiths Falls provides this service to a portion of the North Elmsley ward located on the edge of Smiths Falls. Drummond/North Elmsley's closest fire hall is located 17km from this area. In June 2016 both municipalities renewed the existing agreement for an additional 5 years.

Due to the pandemic the agreement was not renewed and continued in place. The Township of Drummond/North Elmsley reached out to initiate discussions on a possible renewal and review of the existing agreement.

The renewed agreement would be for 5 years commencing January 1, 2026.

Analysis and Options:

After reviewing the agreement and determining there were no changes, I advised the Fire Chief of Drummond/North Elmsley to forward a new agreement for Councils consideration.

In consideration of the service being provided, the annual fee for service would be the previous years total plus CPI.

The current portion of the North Elmsley area that we provide fire protection services for has an average of 6 emergency calls annually

Budget/Financial Implications: The 2025 invoice will be the 2024 billing amount of \$12,335.53 plus CPI.

Link to Strategic Plan (2023-2026): NA

Existing Policy: Bylaw 2016-048

Consultation:

Kerry Costello Clerk
Director Dowber

Attachment: N/A

Notes/Action (space for Council Member's notes):

Respectfully Submitted:

Approved for agenda by:

Original Copy Signed

Rick Chesebrough
Fire Chief, CEMC

Original Copy Signed

Malcolm Morris, CMO
CAO