



MUNICIPAL HERITAGE COMMITTEE MINUTES

Tuesday August 26, 2025 – 4:30 p.m.
Council Chambers – 77 Beckwith Street North, Smiths Falls

ATTENDANCE:

Members' Present:

Chair, D. Hudson
J. Davis
T. Maitland
J. Lee

Regrets:

Councilor D. Quinn
Councilor C. McGuire
K. Vandermeer

Staff Present:

Marie Elmsley, Planning Clerk

Guests:

1. CALL TO ORDER & LAND ACKNOWLEDGMENT

Call to order at 4:31 p.m.
A quorum was present.

2. APPROVAL OF AGENDA

The agenda was approved as amended.
Moved: J. Davis
Second: T. Maitland
CARRIED (4-0)

3. ADOPTION OF MINUTES

The minutes for August 12, 2025, were approved as presented.

Moved: J. Lee
Second: J. Davis
CARRIED: (4-0)

4. DISCLOSURE OF MONETARY INTEREST

None

5. PRIORITY ISSUES

i) Heritage Alteration Permit Application – Abel Russell Ward House

The group discussed the alterations to the columns requested by the owner. When asked why fiberglass was being used on the side and rear porches, D. Hudson explained that cost was a factor, and that because the columns would be squared and that the porches are not all close together, it was acceptable. It was noted that although the renovations started before approval was received from Council, the work is acceptable and the owner is taking a wonderful interest in the repairs.

Motion # MHC-25-02

“THAT the Municipal Heritage Committee has reviewed the Heritage Alteration Permit application received from the owner of Abel Russell Ward House to replace the columns on all three porches and the decking on the back, AND THAT the Municipal Heritage Committee recommend that Council approve the changes outlined in the application to replace round columns with square columns to maintain a consistent look and heritage period on the property, AND THAT the front porch column material is Douglas Fir wood, and the side and rear column material is fiberglass with the decking on the back porch being repaired using wood”.

Moved by: J. Lee

Seconded by: J. Davis

Carried: (4-0)

6. ROUNDTABLE

7. NEXT MEETING

Tuesday, September 9, 2025, at 4:30 p.m.

8. ADJOURNMENT

THAT, the Municipal Heritage Committee adjourn its proceedings at 4:16 p.m. and stand so adjourned until the next duly called Committee meeting.

Motioned by: J. Davis

Seconded by: T. Maitland

Carried: (4:0)