



PLANNING ADVISORY COMMITTEE AGENDA

Thursday, February 8, 2024 – 5:00 p.m.
Council Chambers – 77 Beckwith Street North, Smiths Falls

Chair, J. Wanless

1. CALL TO ORDER & LAND ACKNOWLEDGMENT

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES

- i) Planning Advisory Committee Meeting – January 18, 2023

4. DISCLOSURE OF MONETARY INTEREST

5. PUBLIC MEETINGS

- i) Report No. PAC-24-04 – Minor Variance Application (MV-24--01)
Presented By: R. Grant, Planner I
Address: 15 Thomas Street
Applicant/Owner: Ryan & Jenny Lackey
Purpose of Application: The applicant is applying for a minor variance from Section 4.29 – Permitted Yard, Setback, and Height Encroachments; Table 4-10: Permitted Yard, Setback, and Height Encroachments of the Town's Comprehensive Zoning Bylaw 10375-2022 to seek approval for an existing deck measuring 5.08 m² (54.68 ft²) on the subject property that encroaches 0.21 m into the municipal right-of-way from the exterior side lot line. The By-law allows a covered but unenclosed deck to encroach as close as 1.2 m from a lot line. The Minor Variance seeks relief from the By-law to allow the unenclosed deck at 0.0 m from the exterior side lot line. The further projection into the municipal road allowance would be approved separately via an encroachment agreement with the Town.

NOTE: Pursuant to the Planning Act, all persons wishing to receive a copy of any decision of the Committee must make a request in writing. Please leave your name and contact information with the Secretary-Treasurer.

ii) Report No. PAC-24-02 – Consent Application (B24-01)

Presented By: R. Grant, Planner I

Address: 241 Brockville Street

Applicant: Andrew Howard (Howard Kelford DuBois LLP)

Owner: Bradley Plaunt

Purpose of Application: The purpose of Consent Application B24-01 is to sever a 903 m² (9719.8 ft²) vacant parcel from the property municipally known as 241 Brockville Street. The parcel to be retained is 1,333 m² (14348.3 ft²) in size and contains a single-detached residential dwelling. The severed parcel is proposed to remain for residential use; however, no development concept has been finalized. No change of use or additional development is proposed for the retained parcel.

6. PRIORITY ISSUES

iii) Official Plan Update Project Team – PAC Stakeholder Representative

7. PROJECT UPDATES

i) Request for Proposals #2024-DEV-01 – Official Plan Update

8. NEXT MEETING

i) Planning Advisory Committee Meeting – March 14, 2024

9. ADJOURNMENT

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