



**SMITHS FALLS**

**RISE AT THE FALLS**

**MINUTES**

**TOWN OF SMITHS FALLS**

**MEETING OF COUNCIL**

December 4, 2023, 5:00 p.m.  
Council Chamber, Town Hall

Members Present: Mayor S Pankow  
Councillor J Brennan  
Councillor C McGuire  
Councillor P McKenna  
Councillor J Miller  
Councillor D Quinn

Absent: Councillor S Robinson

Staff Present: Clerk K Costello  
Chief Administrative Officer M Morris

---

1. LAND ACKNOWLEDGEMENT

Mayor Pankow read the Land Acknowledgement.

2. CALL TO ORDER

Mayor Pankow called the meeting to order at 5:42 PM.

3. APPROVAL OF AGENDA

Resolution: Resolution 2023-12-271

Moved by P McKenna

Seconded by C McGuire

THAT the December 4th, 2023 Regular Council Meeting Agenda be approved as circulated.

Carried

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

5. APPROVAL OF MINUTES

Resolution: Resolution 2023-12-272

Moved by J Brennan

Seconded by D Quinn

The Minutes of the November 6, 2023 and November 27, 2023 Council Meetings be approved as circulated.

Carried

6. COUNCIL REPORTS/UPDATES & MAYORS ANNOUNCEMENTS

Mayor and Council members provided an update on their areas of responsibility.

7. PRESENTATIONS / PROCLAMATIONS

Mayor Pankow proclaimed December 6<sup>th</sup>, 2023, as National Day of Remembrance and Action on Violence Against Women in the Town of Smiths Falls.

8. CONSENT AGENDA

Resolution: Resolution 2023-12-273

Moved by J Miller

Seconded by P McKenna

That items in Consent Report Number 011-2023 received from the Clerk be received and adopted.

Bylaw #10496-2023

Regulate the Temporary Occupancy of Outdoor Patios and Merchandise Displays

THAT Council of the Corporation of the Town of Smiths Falls pass a By-law to regulate the temporary occupancy of Outdoor Patios and Merchandise Displays on Municipal Land within the Town of Smiths Falls

Bylaw # 10497-2023

Lifting Part Lot Control

THAT Council of the Corporation of the Town of Smiths Falls pass a By-law lifting part lot control for the lands described as Blocks 22, 29, 30 and 31 of Registered Plan 27M-102 to allow the division of the blocks into separate street townhouse lots.

Bylaw # 10498-2023

Award of RFP – Ice Water Equipment and Helmets to A.J. Stone Company  
THAT Council of the Corporation of the Town of Smiths Falls pass a Bylaw awarding the RFP's to A.J. Stone company for the supply of ice water rescue equipment and helmets in the amount of \$21,018.53 (inclusive of non recoverable HST)

Carried

## 9. MOTIONS

### 9.1 Update Authorization Respecting Banking Duties

Resolution: Resolution 2023-12-274

Moved by J Miller

Seconded by D Quinn

THAT the Mayor and Clerk be authorized to execute the necessary documentation appointing Shawn Pankow and Malcolm Morris as signing officers for all banking procedures with Stephen Robinson or Dawn Quinn and Kerry Costello, Nadine Bennett or Stephen Dickey as their alternates respectively.

AND FURTHER THAT Malcolm Morris, Ellen Leach, Nadine Bennett, Tania Rose, Brandii Phillips, Brianne Harper, Stephen Dickey, Vicki Thompson, Daina Sullivan, Sandra Watters, Sierra Swindells, Scott Sabourin, and Kerry Costello be authorized to pick-up from and deliver to the Royal Bank various banking documents on behalf of the Corporation.  
AND FURTHER THAT Resolution 2023-03-87 be hereby rescinded.

Carried

## 10. BY-LAWS

### 10.1 By-law to Regulate or Prohibit Signs and Advertising Devices within the Town of Smiths Falls

Resolution: Resolution 2023-12-275

Moved by J Brennan

Seconded by J Miller

THAT a By-law to A By-law to regulate or prohibit Signs and Advertising Devices within the Town of Smiths Falls, be received and read a first time and taken as read a second time.

Carried

Resolution: Resolution 2023-12-276

Moved by J Brennan

Seconded by J Miller

THAT a By-law to A By-law to regulate or prohibit Signs and Advertising Devices within the Town of Smiths Falls, be now read a third time and finally passed, signed, sealed and numbered 10499-2023.

*A recorded vote was requested.*

Member	Yea	Nay
J Brennan	√	
C McGuire		√
C McKenna		√
J Miller	√	
D Quinn	√	
S Robinson	ABSENT	
Mayor S Pankow	√	

Carried (4-2)

10.2 By-law to Appoint Stephen Dickey as the Interim Treasurer for the Town of Smiths Falls

Resolution: Resolution 2023-12-277

Moved by C McGuire

Seconded by P McKenna

THAT a By-law to Appoint Stephen Dickey as the Interim Treasurer for the Town of Smiths Falls, be received and read a first time and taken as read a second time.

Carried

Resolution: Resolution 2023-12-278

Moved by C McGuire

Seconded by P McKenna

THAT a By-law to Appoint Stephen Dickey as the Interim Treasurer for the Town of Smiths Falls, be now read a third time and finally passed, signed, sealed and numbered 10500-2023.

Carried

- 10.3 Bylaw to Amend Bylaw 10457-2023 being a Bylaw to Adopt the Terms of Reference for the Smiths Falls For All Committee

Resolution: Resolution 2023-12-279

Moved by P McKenna

Seconded by D Quinn

THAT a By-law to Amend Bylaw 10457-2023 being a Bylaw to Adopt the Terms of Reference for the Smiths Falls For All Committee, be received and read a first time and taken as read a second time.

Carried

Resolution: Resolution 2023-12-280

Moved by P McKenna

Seconded by D Quinn

THAT a By-law to Amend Bylaw 10457-2023 being a Bylaw to Adopt the Terms of Reference for the Smiths Falls For All Committee, be now read a third time and finally passed, signed, sealed and numbered 10501-2023.

Carried

- 10.4 Bylaw to Authorize the Execution of a Loan Renewal Agreement with RBC respecting the Long-Term Financing requirements for Two Projects financed in 2013 (Pelletizer and Police Building Project)

Resolution: Resolution 2023-12-281

Moved by D Quinn

Seconded by J Miller

THAT a By-law to authorize the execution of a loan renewal agreement with RBC respecting the long-term financing requirements for two projects financed in 2013, be received and read a first time and taken as read a second time.

Carried

Resolution: Resolution 2023-12-282

Moved by D Quinn

Seconded by J Miller

THAT a By-law to authorize the execution of a loan renewal agreement with RBC respecting the long-term financing requirements for two projects financed in 2013, be now read a third time and finally passed, signed, sealed and numbered 10502-2023.

Carried

11. ENQUIRIES/ANNOUNCEMENTS

None

12. CONFIRMATORY BY-LAW

12.1 Bylaw to Confirm the Proceedings of Council at its Meeting on the 6th and 27th days of November, 2023

Resolution: Resolution 2023-12-283

Moved by D Quinn

Seconded by J Miller

THAT a By-law to Confirm the Proceedings of Council at its Meeting on the 6th and 27th days of November, 2023, be received and read a first time and taken as read a second time.

Carried

Resolution: Resolution 2023-12-284

Moved by D Quinn

Seconded by J Miller

THAT a By-law to Confirm the Proceedings of Council at its Meeting on the 6th and 27th days of November, 2023, be now read a third time and finally passed, signed, sealed and numbered 10503-2023.

Carried

13. ADJOURNMENT

Resolution: Resolution 2023-12-285

Moved by P McKenna  
Seconded by C McGuire

THAT this Council adjourn its proceedings at 6:18 PM and stand so adjourned until the next duly called meeting of Council.

Carried

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk