



SMITHS FALLS

RISE AT THE FALLS

Report # 2023-105

To: Mayor and Council
From: Rick Chesebrough, Fire Chief
Date: September 01, 2023
Committee of the Whole Date: September 11, 2023

☐ For Direction
☐ For Information
☒ For Adoption
☐ Attachment __ pages

Title: Appointment of a Municipal By-law Enforcement Officer

Recommendation: THAT Council of the Corporation of the Town of Smiths Falls pass a By-law to appoint Sierra Swindells as a By-law Enforcement Officer for the Town of Smiths Falls.

Purpose: To update Council on the recruitment of a second By-law Enforcement Officer and to seek approval to bring forward a By-law to officially appoint Sierra Swindells as a By-law Enforcement Officer for the Town of Smiths Falls.

Background: Section 15 of the Police Services Act provides that Council of a municipality may appoint persons to enforce the by-laws of the municipality and such municipal law enforcement officers are peace officers for the purpose of enforcing municipal by-laws. Section 1 of the Provincial Offences Act, R.S., 1990, Chapter P.33 denotes that the Attorney General of Ontario has designated municipal law enforcement officers as provincial offences officers to enforce the by-laws of the municipality under the Provincial Offences Act.

Due to a recent resignation of one of our By-law Enforcement Officers, staff recruited for a full time By-law Enforcement Officer. By-law Enforcement Officers enforce all municipal by-laws including but not limited to the Parking By-law, the Property Standards By-law, the Animal Control By-law, the Safe Yards By-law and the Smoking By-law.

The position is based on a 35-hour work week. By-law Officers will be available daily (Monday to Friday) and will be available on an on-call basis on weekends to respond to Animal Control calls.

Analysis and Options:

Following a successful recruitment, staff recommend that Council appoint Sierra Swindells as a By-law Enforcement Officer for the Town of Smiths Falls. Sierra commenced her role on August 28, 2023.

Budget/Financial Implications: Included in the approved 2023 Budget.

Link to Strategic Plan: N/A

Existing Policy: By-law 10389-2022 a By-law appointing Isaac Taylor as a By-law Enforcement Officer for the Town of Smiths Falls

Section 15 of the Police Services Act

Section 1 of the Provincial Offences Act, R.S., 1990, Chapter P.33

Consultations: None

Attachments: None

Respectfully Submitted by:

Approved for agenda by CAO:

Rick Chesebrough, Fire Chief

Malcolm Morris, CMO